REGULAR MEETING AGENDA
October 3, 2016
Bungay Elementary School
7:30 pm

I. CALL TO ORDER

II. BOARD AND ADMINISTRATIVE COMMUNICATIONS
A. Recognitions
   1. Congratulations to Gurman Singh on being named a Commended Student in the 2017 National Merit Scholarship Program. He was recognized for outstanding performance on the preliminary SAT/National Merit Scholarship Qualifying Test in 2015

B. Correspondence
   1. Letter dated September 1, 2016 from Marlene Siegel, Chief Financial Officer, Bridgeport Public Schools regarding the charging of tuition beginning with the 2017-18 school year
   2. Letter from Jay Hatfield to Anthony Deprimo, Director of Public Works acknowledging the work that was done prior to the opening of school

III. PUBLIC COMMENT

IV. CONSENT AGENDA
A. Approval of Minutes
   1. Regular BOE Meeting Minutes – September 6, 2016
   2. Special BOE Meeting 1 Minutes – September 19, 2016


C. Board of Education Student Representative
   1. As recommended by the Seymour High School Student Council, appoint Miss Paulina Karwowski (grade 11) as the alternate Board of Education Student Representative for the 2016-17 school year

D. Acknowledge the receipt of homeschooling notification and render no opinion as to the appropriateness of the planned program
   1. Deanne Miklos
      Ms. Andrea Radeschi has informed the Board of Education of their intent to home school her child, Deanne Miklos, for the 2016-2017 school year
   2. Mei-Li Phung and Jen-Ji Phung
      Ms. Jeanne Phung has informed the Board of Education of her intent to home school her children, Mei-Li Phung and Jen-Ji Phung for the 2016-2017 school year

E. Volunteer Appointments
   1. Tallcouch, Tyler
      • Volunteer Assistant Coach
      • HS Boys Swim Team

F. Staff Hiring – Non Certified
   1. Brower, Linda
      • Part Time Monitor Paraprofessional
      • Bungay Elementary School
      • Replacing Peter Carlson
   2. Ignace, Benjamin
      • Part Time Custodian
      • High School
      • Replacing Tom Schutte
3. McGowan, Brandon  
   - Part Time Custodian  
   - Middle School  
   - Replacing Tomasso Esposito  

4. LaQuay, Christopher  
   - Part Time Custodian  
   - High School  
   - Replacing Steve Angelucci  

5. Nebesy, David  
   - Part Time Custodian  
   - Chatfield-LoPresti School  
   - Replacing Domenic Petronchak  

**MOTION:** move to approve the consent agenda as presented  

V. **ITEMS REMOVED FROM CONSENT AGENDA**  

VI. **REPORTS**  

A. **HS Student Representative Report** – Cassandra Quintiliano, Paulina Karwowski  

B. **School Improvement Plan Information** – Vonda Tencza  

C. **Committee Reports**  

1. Finance Committee Meeting Minutes – September 6, 2016  
2. Transportation Committee Meeting Minutes – September 19, 2016  
   a. Contractual Information -All-Star Transportation  
      **MOTION:** to accept the recommendation of the Transportation Committee to approve the 2016-17 contractual requirements from All Star Transportation as presented  
3. Facilities Committee Meeting Minutes – September 19, 2016  
   a. Power Point Energy Proposal  
      **MOTION:** to accept the recommendation of the Facilities Committee to approve the proposal of Power Point Energy dated September 8, 2016 to perform various energy efficiency improvements at Chatfield LoPresti School, Bungay School and Seymour Middle School and to authorize the Superintendent to enter into an agreement with Eversource to provide no-cost financing to the Seymour Public Schools utilizing the Small Business Energy Advantage Program  
   b. Review of capital project plan for all schools within the district  
   c. Naming of the High School Gymnasium  

D. **Softball Field Committee Report**  

E. **Board of Education Report**  

1. Chairman’s Comments  
2. Board Member Comments  

F. **Superintendent’s Report**  

1. Meet the Teachers Report  
2. Senior Citizen Passes Delivered 09/20/16  
3. Centralized Student Registration Process  
4. Student Data Privacy Act  

VII. **INFORMATION**  

A. **School Activities and Recognitions**  

1. Seymour Middle School  
2. Bungay School  
3. Chatfield-LoPresti School  

B. **Staff Hiring – Appendix E**  

1. Frosolone, Nicholas (Split Position)  
   a. Head Coach  
   b. MS Boys Soccer  
   c. Replacing Brian Cleveland
2. Goldstein, Zachary (Split Position)
   - Head Coach
   - MS Boys Soccer
   - Replacing Brian Cleveland
3. Schneider, Brandt
   - Advisor
   - HS Drama Club
   - Open Position
4. Shelinsky, Stephanie
   - Advisor
   - HS National Honor Society
   - Replacing Eric DeMarco (former split position)

C. Staff Resignations – Appendix E
1. Prasaukcas, Craig
   - Assistant Coach, Boys Basketball
   - Seymour High School
   - Effective 09/20/16

D. Staff Resignations – Certified
1. Swann, Sarah
   - Teacher, Physical Education/Health
   - Seymour High School
   - Effective 10/20/16
2. Toscano, Samantha
   - Teacher, Art
   - Seymour High School
   - Effective 11/02/16

E. Volunteer Appointments by Superintendent
1. Cretelle, Christina
   - Volunteer Assistant Coach
   - HS Girls Volleyball
2. Tilton, Joshua
   - Volunteer Assistant Coach
   - HS Football

F. Staff Resignations – Non Certified
1. Dockery, Kathy
   - Part Time Clerical Paraprofessional
   - Bungay Elementary School
   - Effective 09/21/16

VIII. ITEMS FOR DISCUSSION
A. Curriculum Work Proposal – Christine Syriac

IX. RECOMMENDED ACTIONS
A. Seymour High School Sports Hall of Fame
   MOTION: to adopt the proposed resolution honoring the Class of 2016 Inductees to the Seymour High School Sports Hall of Fame

B. Out of State Field Trips
   1. Seymour High School Band and Chorus, Boston, MA
      MOTION: to approve the request of Mr. Brandt Schneider to take the Seymour High School band and chorus on an out of state field trip to Boston, MA on April 6, 2017 to April 8, 2017
   2. Seymour Middle School Grade 7, Bronx, NY
MOTION: to approve the request of Ms. Roxanne Lindgren to take the Seymour Middle School grade 7 on an out of state field trip to Bronx, NY on November 10, 2016

3. Seymour Middle School Grade 8
MOTION: to approve the request of Mr. Harvey Catlin to take the Seymour Middle School grade 8 on an out of state field trip to Philadelphia, PA on May 3, 2017 to May 5, 2017

4. Seymour Middle School Glee Club
MOTION: to approve the request of Mr. Nate Dobas to take the Seymour Middle School Glee Club on an out of state field trip to New York City, NY on December 17, 2016

C. Staff Hiring – Certified
1. • Physical Education/Health Teacher
• High School
• Replacing Sarah Swann

D. Ratification of Administrators Contract
MOTION: move that the board ratify the Administrators Contract for the 2017-2018, 2018-2019, 2019-2020 school years

E. Interview Assistant Principal Candidate, Bungay Elementary School
• MOTION: move that the Board enter Executive Session to interview the recommended candidate for the Assistant Principal of Bungay Elementary School and invite Mrs. Christine Syriac, Mrs. Tencza, Mrs. Feige, and the candidate to attend
• It is anticipated that the asterisked items will be discussed in Executive Session from which the public will be excluded.

IX. PUBLIC COMMENT
X. ADJOURNMENT

Note: The next scheduled Regular Board of Education meeting will on October 17, 2016 at 7:30 pm in Seymour Middle School
September 2016

For immediate release by the school

COMMENDED STUDENTS IN THE 2017 NATIONAL MERIT® SCHOLARSHIP PROGRAM

The principal, James Freund, of Seymour High School announced today that Gurman Singh has been named a Commended Student(s) in the 2017 National Merit Scholarship Program. A Letter of Commendation from the school and National Merit Scholarship Corporation (NMSC), which conducts the program, will be presented by the principal to this (these) scholastically talented senior(s).

About 34,000 Commended Students throughout the nation are being recognized for their exceptional academic promise. Although they will not continue in the 2017 competition for National Merit Scholarship awards, Commended Students placed among the top five percent of more than 1.6 million students who entered the 2017 competition by taking the 2015 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT®).

"The young men and women being named Commended Students have demonstrated outstanding potential for academic success," commented a spokesperson for NMSC. "These students represent a valuable national resource; recognizing their accomplishments, as well as the key role their schools play in their academic development, is vital to the advancement of educational excellence in our nation. We hope that this recognition will help broaden their educational opportunities and encourage them as they continue their pursuit of academic success."

# # #
Dear Commended Student:

This Letter of Commendation signifies your designation as a Commended Student in the National Merit® Scholarship Program. Your high Selection Index score places you among the top 50,000 of over 1.6 million students who entered the 2017 National Merit Program by taking the 2015 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT®). All of us associated with the program join officials of your high school in congratulating you for your excellent performance on the PSAT/NMSQT.

You are among about 34,000 Commended Students nationwide who have shown exceptional academic promise. Only the 16,000 highest-scoring program participants who qualified as Semifinalists will continue in the competition for Merit Scholarship® awards. However, your performance on the qualifying test was outstanding and recognition as a Commended Student is a credit to you, your parents, and your high school.

The degree of success you achieve in the future will depend upon you—your use of abilities and your perseverance toward the goals you set for yourself. We offer you our best wishes with the hope that being named a Commended Student in the National Merit Program will broaden your horizons and encourage you to develop your potential to the fullest.

National Merit Scholarship Corporation
Dear Ms. Syrian,

Today, the Bridgeport Board of Education received permission from the Connecticut State Department of Education/Commissioner of Education to proceed with its plan to charge tuition to out-of-district students attending Fairchild Wheeler Campus and Interdistrict Discovery Magnet School beginning the 2017-18 school year.

By way of the attached letter, the district is providing its written notification of its intent to charge your district tuition. A hard copy has also been mailed to your attention.

Do not hesitate to reach out to the district if you have any follow-up questions or concerns about the content of this notification.

Thank you

Nadira

Mrs. Nadira Clarke

Nadira Clarke, MBA
Director, Grants Development and Management
Bridgeport Public Schools
45 Lyon Terrace, Room 324
Bridgeport, CT 06604
Phone: 203-275-1065
Fax: 203-337-0114
Email: nclarke1@bridgeportedu.net
September 1, 2016

Ms. Christine Syriac  
Superintendent  
Seymour School District  
98 Bank Street  
Seymour, CT 06483

Dear Ms. Syriac:

The Bridgeport Board of Education has directed the Bridgeport Administration to amend the 2016-17 operations plan for the inter-district magnet high school campus, Fairchild Wheeler, to include the charging of tuition for suburban students, starting in the 2017-2018 school year. This action has been necessitated by the fiscal constraints impacting the Bridgeport School District. Since students from your district are enrolled at Information Technology, Zoological Science and/or Aerospace/Physical Science High School, I am alerting you to the anticipated tuition payment that will be required of your district in the 2017-18 school year. The projection is based on the most current data as of 10-1-15.

<table>
<thead>
<tr>
<th>Sending District to FCW Magnet Campus</th>
<th>SEYMOUR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected # Students (based on 10-1-2015): Info Technology</td>
<td>0</td>
</tr>
<tr>
<td>Projected # Students (based on 10-1-2015): Zoological Science</td>
<td>1</td>
</tr>
<tr>
<td>Projected # Students (based on 10-1-2015): Physical Science</td>
<td>1</td>
</tr>
<tr>
<td>2017-18 Tuition:</td>
<td>$3,000/student</td>
</tr>
<tr>
<td>Projected Total Tuition Payment:</td>
<td>$6,000</td>
</tr>
</tbody>
</table>

An invoice for the tuition payment due, based on the 2016-17 enrollment as of 10-1-2017, will be transmitted in early November 2017.

Thank you for your cooperation.

Yours truly,

[Signature]

Marlene Siegel  
Chief Financial Officer

C: Frances M. Rabinowitz, Interim Superintendent
Mr. Anthony Deprimo  
Director of Public Works  
721 Derby Avenue  
Seymour, CT 06483

Dear Tony:

At our recent Board of Education Facilities Subcommittee meeting, it was brought to our attention that your department provided significant assistance and support to the Seymour Public Schools over the summer. In particular, it was noted that required crosswalk striping, pot hole repairs and other miscellaneous pre-opening of school activities were completed by your staff in a timely and professional manner. This proactive approach by your department is much appreciated, as it allowed our schools to open this year in a positive way and also provided safe conditions for staff and students. We just wanted to thank you, on behalf of the entire Seymour Board of Education, for your department's support and for your overall management of these efforts. We look forward to a continuing positive working relationship.

Sincerely,

Jay McKinley  
Chairman, BOE Facilities Subcommittee

Fred Stanek, Committee member  
James Garofolo, Committee member  
Yashi Putorti, Ad Hoc Committee member

cc: Seymour BOE  
Christine Syria, Superintendent  
Kurt Miller, First Selectman  
Tony Cascia, Director of Operations  
Wayne Natzel, BOE Director of Operations
I. CALL TO ORDER
Mr. Putorti called the meeting to order with the Pledge of Allegiance at 7:30 p.m.

II. BOARD AND ADMINISTRATIVE COMMUNICATIONS
A. Recognitions
   1. Thank you to our team of custodians who worked throughout the summer to make our schools beautiful for the first day of classes!

B. Correspondence
   1. Email dated August 27, 2016 from Anna DeJarnette asking the district to allow access to field lighting for the general public
   2. Email dated August 29, 2016 from Mrs. Christine Syriac in response to the email from Anna DeJarnette regarding field lighting

III. PUBLIC COMMENT
None
IV. CONSENT AGENDA

A. Approval of Minutes
   1. Regular BOE Meeting Minutes – August 22, 2016


C. Acknowledge the receipt of homeschooling notifications and render no opinion as to the appropriateness of the planned program
   1. Jude and Travis Savino
      Mr. and Mrs. Trevor Savino have informed the Board of Education of their intent to home school their children, Jude and Travis Savino, for the 2016-2017 school year

D. Staff Hiring – Certified Staff
   1. Wandel, Chiara
      • Speech & Language Pathologist, Part Time
      • Chatfield-LoPresti Elementary School
      • Replacing Marissa Zou

E. Staff Hiring – Non Certified
   1. Dockery, Kathy
      • Part Time Clerical Paraprofessional
      • Bungay School
      • Replacing Haley Dauerty
   2. Salcido, Autumn
      • Food Service
      • Chatfield-LoPresti Elementary School
      • Replacing Susan Savino
   3. Schutte, Thomas
      • Night Custodian
      • Seymour Middle School
      • Replacing Steve Orfiss
   4. Stec, Benjamin
      • Part time Custodian
      • Seymour Middle School
      • Replacing Frank Frosceno
   5. Veilleux, Paul
      • Night Custodian
      • Seymour Middle School
      • Replacing Brian Zowadney

MOTION: (Mr. Harmeling/sec., Mr. Garofolo) move to approve the consent agenda as presented

AFFIRMATIVE: Mr. Garofolo, Ms. Harmeling, Mr. Hatfield, Mr. Kubik, Ms. Magri, Mr. Putorti, Ms. Sobiaski, Mr. Stanek, Mr. Strumello

V. ITEMS REMOVED FROM CONSENT AGENDA
   None

VI. REPORTS

A. NEASC Report Update – Jim Freund
   Mr. Freund presented an overview of the NEASC Report, which was last done in 2005, a ten year evaluation with a one year extension. Mr. Freund began his presentation by reviewing the Seymour High School Core Values and Beliefs statement and the Learning Expectations saying NEASC looks at this and then looks for how it is incorporated into the culture of the school. Mrs. Syriac asked Mr. Freund to explain what the next step is in the process. Mr. Freund said we are in a holding pattern until the New England Association of Schools and Colleges meeting in October. We will be given a list of priorities to work on.
Mr. Freund shared the list of Commendations and Recommendations for each section beginning with the Core Values and Beliefs about Learning.

In addition, he reviewed the commendations and recommendations for curriculum, instruction, assessment of and for student learning, school culture and leadership, school resources for learning, and community resources for learning. When asked how he feels about the overall results, Mr. Freund said he was very proud. He indicated that they had a feeling about what the results would be. Ms. Harmeling pointed out that the integration of technology came through. There was some discussion on the rubrics and how NEASC found them somewhat cumbersome. There will be work to do on the rubrics. As far as school culture and leadership, Mr. Freund said he was most proud of the faculty participation. Mrs. Syriac said the report also pointed out what a strong leader Mr. Freund is. Ms. Magri said she feels good about the school and this report says a lot. Mr. Freund said he shares the success with his assistant principals who work very hard. Mr. Stanek asked about the Parent Council. Mr. Freund said he currently has a Principal Advisory Council which has about four or five parents who participate. He would like to see this participation expand. He would like to attend the middle school parent council meetings so parents can get to know him before they reach the high school level. When addressing where we go from here, Mr. Freund said first the teachers will have the opportunity to review the report. Once the report is received and the recommendations are reviewed, a plan will be developed to review the core values and beliefs. These will be reviewed annually. Mrs. Syriac explained that there is a concern that this is only reviewed when a NEASC evaluation is happening. The NEASC committee said they felt it within the population of the schools during their visit. They do not expect it to be changed each year. Mr. Garofolo asked how the recommendations will be approached. Mr. Freund said they would be two-year and five-year recommendations but it is hard to answer until we see the recommendations. One thing he assured the Board is they will not be working in isolation on the recommendations, they will definitely increase participation. Mr. Garofolo asked how the Board would receive status reports and Mrs. Syriac said they would present to the Board at whatever frequency the Board wishes. Ms. Magri asked about the financial implications and if the accreditation would be affected if we are unable to meet some of the recommendations. Mr. Freund confirmed that he was confident that we would be accredited.

B. Capstone Project – Jim Freund

Mr. Freund spoke about his vision for developing a Capstone Project in Seymour High School. In the fall of 2016, he will establish a Capstone Committee of all SHS administrators, two BOE members (Mr. Stanek and Mr. Garofolo), two parents from the Principals Advisory Committee, two students, and five teachers. This committee will meet and research how other schools implemented their Capstone Projects and review their experiences with Capstone. In the winter and spring 2016-17, the committee will work to develop a proposal of the program. He hopes to be able to present to the Board of Education Curriculum Committee in the spring and summer of 2017 for recommendation to the full Board. In the fall of 2017, a presentation to the full Board would take place and if approved, a plan in place for the Class of 2021. Mr. Freund said he would like the plan to allow students to explore personal interests and or career opportunities. The Capstone presentations would take place in the second semester of the students’ junior year and conclude in the first semester of their senior year. Mr. Freund reviewed the components of Capstone for each year of high school and concluded with some examples of Capstone projects. Mr. Garofolo asked how a transfer student would be accommodated and Mr. Freund said he felt they could participate unless they transferred in the senior year. Mr. Garofolo suggested this be considered in the overall planning.

C. Smarter Balanced Assessment Results – Vonda Tencza

Mrs. Tencza presented a summary of the Smarter Balance Assessment Results and noted that this is the first time we can look at student growth. She said the overall big message is that we grew. She reviewed some of the results and what the district’s next steps would be. She noted that the School Improvement Plans would be changing and the presentations would be more of a question and answer process. The School and District Data Teams would be doing analysis on the data. The district message is that we need to do better, we cannot accept average. We know we can grow more. The state will be developing a Commission on Council of Mathematics in the fall of 2016. Mr. Strumello asked if the council will be providing free training for our faculty. Mrs. Tencza said it will always come at some cost to use because we will have to hire substitutes. She said our faculty will go after whatever information is provided.
Ms. Magri asked when the reports will be released and Mrs. Tencza said she thought it would be mid-September. Mrs. Syric confirmed that the reports will be sent to parents.

**D. Arbiter Pay/Pay K-12 – Tara Yusko, Rick Belden**

Mr. Belden and Ms. Yusko spoke about the Arbiter Pay program that will be used by the high school beginning in the 2016-17 school year. Mr. Belden said this program will eliminate a lot of paper. It will schedule referees to work games in variety of sports including soccer, football, volleyball, swimming, basketball, softball, and baseball. An additional part of the program will provide for the payment of officials electronically and the issuance of 1099 forms.

Pay K-12 is a cloud-based ticketing program that will help with the selling of tickets for events within our district. It also creates the ability to sell season passes. Tickets, passes, or a barcode from a phone would be scanned at the event. At this time, we will begin using Pay K-12 solely for athletic events for the 2016.17 season.

**E. Committee Reports**
1. Finance Committee Meeting Minutes – August 22, 2016

**F. Board of Education Report**
1. Chairman’s Comments
   - None
2. Board Member Comments
   - Ms. Hameling thanked Christine Syric for her convocation speech. She said she can tell that teachers really appreciate a speech from her rather than from an outside speaker. Mr. Hatfield gave a report on the Softball Field saying the committee met on 9/1 and they are in the process of wrapping things up. A press box is a possibility for the future. They are looking at Columbus Day weekend as a possible opening day. He asked Mr. Belden about the signage and Mr. Belden responded that Mr. Adamo is taking care of it. Mr. Hatfield asked on behalf of the Turf Committee what happened on the issue with upper level parking. Mr. Putorti said this was inappropriate to discuss under Board Member Comments and told Mr. Hatfield that he should add to the agenda if he wants information. He also reminded Mr. Hatfield that if he has items for the agenda that he gives them to us during the preparation of the agenda so people can be prepared to discuss the topics. Mr. Hatfield asked that the Softball Committee Report be put back on the agenda and said he would like to have the pizza party with the student council again in November.

**G. Superintendent’s Report**
1. Curriculum Work Proposal
   - Mrs. Syric said that she needed more time to prepare before she reports to the Board on the Curriculum Work Proposal and she did not have any additional items at this time.

**VII. INFORMATION**

**A. School Activities and Recognitions**
1. Seymour Middle School
2. Bungay School
3. Chaffield-LoPresti School

**B. Staff Hiring – Appendix E**
1. Sorge, Daniel
   - Head Coach
   - Boys Basketball
   - Seymour Middle School
   - Replacing Michael Oberdick

**C. Staff Resignations – Non Certified**
1. Carlson, Peter
   - Monitor Paraprofessional
   - Bungay Elementary School
   - Effective 08/29/16
D. Staff Resignations – Appendix E
1. Tallcough, Tyler
   • Assistant Coach, Boys Swim Team
   • Seymour High School
   • Effective 08/30/16

VIII. ITEMS FOR DISCUSSION
A. Employee Compensation Analysis – Rick Belden
After meeting with the Finance Committee regarding the Employee Compensation Analysis, Mr. Belden was asked to discuss this with the full Board to come to a conclusion about what, if anything, we wanted to give to the Town for posting on their website. Mr. Hatfield asked what the catalyst was for this and Mr. Putorti explained that the Town requested this information as they have already posted their information on the Town website and would like to include the Board of Education information as well. Ms. Harmeling said that the Finance Committee had reviewed the spreadsheet that Mr. Belden compiled but the committee felt the full Board should discuss it. Mr. Belden distributed a copy of the spreadsheet and said that it was the same format as the Town’s. The Town has populated every heading on the spreadsheet. Our attorney has reviewed the spreadsheet and has advised there are many pieces of information that are not appropriate for publication so in some areas instead of individual information, a summary of information is included. Many of the Board members felt the time off information was very misleading as this is compensation that is already included in the salaries of our employees. Mr. Hatfield asked what the purpose for this is. Mr. Putorti explained it is part of their effort to be more transparent. Many Board members pointed out that this information is already included in our budget. Mr. Garofolo expressed his concern that this could have a negative impact on us during budget voting. Mrs. Syniac also said that the Board attorney recommends that we give advance notice to all bargaining units before this is given to the Town for publication if the Board decides to go forward with this.
MOTION: (Mr. Hatfield/sec., Mr. Strumello) not to release the information.
There was discussion regarding the ramifications of not doing this. The motion was rescinded by Mr. Hatfield. Ms. Harmeling thanked Mr. Belden for all of the work he has put into this project. Mr. Belden thanked the members of Central Office who helped him with this project. After a lengthy discussion, it was decided to direct Mr. Belden to rework the spreadsheet with several items removed and bring it back to the Board for discussion at the next BOE meeting.

B. BOE Members Retreat
Mr. Strumello said he contacted Cabe regarding having a BOE members retreat. He offered the following dates October 2, October 10, October 31, November 7, and November 28. Mr. Nick Caruso from Cabe gave Mr. Strumello several topics that the Board members can choose from. Many Board members were interested in Strategic Planning; however this is not a topic Mr. Caruso offers. After discussing many of the dates, it was decided November 28 was the best date. While he does not offer Strategic Planning as a topic for retreats, Mr. Caruso said he could present some ideas if the Board wanted to choose that topic. Ms. Harmeling suggested the topic be Board Goals since they would not be in a place to discuss our Strategic Plan. It was suggested that the meeting be limited to two hours. Mr. Strumello said he would take care of working with Cabe to set it up.
MOTION: (Mr. Strumello/sec., Mr. Hatfield) to set the first Board retreat on November 28, 2016

SO VOTED

AFFIRMATIVE: Mr. Garofolo, Ms. Harmeling, Mr. Hatfield, Mr. Kubik, Ms. Magri, Mr. Putorti, Ms. Sobieski, Mr. Stanek, Mr. Strumello

XI. PUBLIC COMMENT
None
X. ADJOURNMENT
MOTION: (Ms. Harmeling/sec., Mr. Strumello to adjourn

AFFIRMATIVE: Mr. Garofolo, Ms. Harmeling, Mr. Hatfield, Mr. Kubik, Ms. Magri, Mr. Putorti, Ms. Sobieski, Mr. Stanek, Mr. Strumello

The meeting adjourned at 9:52 pm

Submitted by:
Lee-Ann Dauerty
Board Clerk
Seymour Public Schools

SPECIAL MEETING 1 MINUTES
September 19, 2016
Central Office
5:15 p.m.

BOARD MEMBERS IN ATTENDANCE:  Jim Garofolo
                                   Jennifer Magri
                                   Peter Kubik

OTHERS IN ATTENDANCE:  Christine Synac, Superintendent of Schools
                       Dan Murphy, Board Attorney
                       Lee-Ann Dauerty, Board Clerk
                       Tara Yusko, Assistant Principal- Seymour High School
                       Paul Lucke, Assistant Principal-Seymour High School
                       Student
                       Student's Mother
                       Student's Grandmother

Ms. Magri called the meeting to order at 5:29 p.m. and introductions were made.

1. To consider and act upon the recommendation from the administration regarding student expulsion

MOTION: (Mr. Garofolo/sec., Mr. Kubik) Move that the Board enter Executive Session to discuss a matter that would result in the disclosure of public records or the information contained therein as described in Connecticut General Statutes Sections 1-210(b)(2), (11) and (17). Further, that the Board invite the following individuals to attend the executive session:

1. Student
2. Student's Parent & Grandparent
3. Christine Synac, Superintendent
4. Dan Murphy, Counsel for the Board
5. Paul Lucke, Assistant Principal
6. Tara Yusko, Assistant Principal
7. Lee-Ann Dauerty, Recording Secretary

SO VOTED

AFFIRMATIVE:  Mr. Garofolo, Mr. Kubik, Ms. Magri

Mr. Murphy explained the procedures of the meeting.
In addition to the Board members, all those mentioned in the above motion met in Executive Session starting at 5:30 p.m. The Board members entered into deliberations at 6:10 p.m. The Board entered into Regular Session at 6:35 p.m.

**MOTION:** (Mr. Garofolo/sec., Mr. Kubik) move that pursuant to Connecticut General Statutes Section 10-233d, the Seymour Board of Education expel the student discussed in executive session from attendance at Seymour High School and from presence on school grounds and school sponsored activities for the period from September 19, 2016 until September 5, 2017, for the reasons presented by the administration in this hearing.

Further, the Board directs the administration to offer the student an alternative educational opportunity pursuant to Connecticut General Statutes Section 10-233d(d) for the period of this expulsion.

The Student may be permitted to return to school effective with the first day of the second semester of the 2016-17 school year in or about the first week of November 2016 if the following conditions are met in the discretion of the Superintendent of Schools: 1) no further violations of the law or Board policy; 2) counseling in a form and frequency to be approved in advance by the Superintendent, with reports of such provider or provider(s); and 3) maintenance of passing grades in all classes. If readmitted early, the Student shall continue to meet the conditions set forth herein or the Superintendent may reinstate any unused period of expulsion or otherwise commence new disciplinary proceedings.

The Board also directs the administration, pursuant to Connecticut General Statutes Section 10-233d(f), to record this expulsion on the student’s cumulative educational record, to be expunged from such record if the student graduates from high school.

Finally, the Board authorizes Jennifer Magri and Attorney Dan Murphy to communicate in writing the Board’s decision and the reasons thereof, consistent with the Board’s executive session discussion, to the student and his/her parent(s).

**SO VOTED**

**AFFIRMATIVE:** Mr. Garofolo, Mr. Kubik, Ms. Magri

**MOTION:** (Ms. Magri/sec., Mr. Garofolo) to adjourn the meeting

**SO VOTED**

**AFFIRMATIVE:** Mr. Garofolo, Mr. Kubik, Ms. Magri

The meeting adjourned at 6:39 p.m.

Submitted by:
Lee-Ann Dauerty
Board Clerk
Seymour Public Schools

SPECIAL MEETING 2 MINUTES
September 19, 2016
Central Office
6:30 p.m.

BOARD MEMBERS IN ATTENDANCE: Jim Garofolo
Jennifer Magri
Peter Kubik

OTHERS IN ATTENDANCE:
Christine Syriac, Superintendent of Schools
Dan Murphy, Board Attorney
Lee-Ann Dauerty, Board Clerk
Tara Yusko, Assistant Principal- Seymour High School
Paul Lucke, Assistant Principal-Seymour High School
Student
Student's Father
Student's Mother
Student's Sibling

Ms. Magri called the meeting to order at 6:47 p.m. and introductions were made.

1. To consider and act upon the recommendation from the administration regarding student expulsion

MOTION: (Mr. Garofolo/sec., Mr. Kubik) Move that the Board enter Executive Session to discuss a matter that would result in the disclosure of public records or the information contained therein as described in Connecticut General Statutes Sections 1-210(b)(2), (11) and (17). Further, that the Board invite the following individuals to attend the executive session:

1. Student
2. Student's Parent(s) and sibling
3. Christine Syriac, Superintendent
4. Dan Murphy, Counsel for the Board
5. Paul Lucke, Assistant Principal
6. Tara Yusko, Assistant Principal
7. Lee Ann Dauerty, Recording Secretary

SO VOTED

AFFIRMATIVE: Mr. Garofolo, Mr. Kubik, Ms. Magri

Mr. Murphy explained the procedures of the meeting.
In addition to the Board members, all those mentioned in the above motion met in Executive Session starting at 6:48 p.m. The Board members entered into deliberations at 7:14 p.m. The Board went back into Executive Session at 7:15 p.m. to hear the student's statement. The Board members entered back into deliberations at 7:19 p.m. The Board entered into Regular Session at 7:25 p.m.

MOTION: (Mr. Garofolo/sec., Mr. Kubik) I move that pursuant to Connecticut General Statutes Section 10-233d, the Seymour Board of Education expel the student discussed in executive session from attendance at Seymour High School and from presence on school grounds and school sponsored activities for the period from September 19, 2016 until September 5, 2017, for the reasons presented by the administration in this hearing.

Further, the Board directs the administration to offer the student an alternative educational opportunity pursuant to Connecticut General Statutes Section 10-233d(d) for the period of this expulsion.

The Student may be permitted to return to school effective with the first day of the second marking period of the 2016-17 school year in or about the first week of November 2016 if the following conditions are met in the discretion of the Superintendent of Schools: 1) no further violations of the law or Board policy; 2) counseling in a form and frequency to be approved in advance by the Superintendent, with reports of such provider or provider(s); and 3) maintenance of passing grades in all classes. If readmitted early, the Student shall continue to meet the conditions set forth herein or the Superintendent may reinstate any unused period of expulsion or otherwise commence new disciplinary proceedings.

The Board also directs the administration, pursuant to Connecticut General Statutes Section 10-233d(f), to record this expulsion on the student's cumulative educational record, to be expunged from such record if the student graduates from high school.

Finally, the Board authorizes Jennifer Magri and Attorney Dan Murphy to communicate in writing the Board's decision and the reasons thereof, consistent with the Board's executive session discussion, to the student and his/her parent(s).

AFFIRMATIVE: Mr. Garofolo, Mr. Kubik, Ms. Magri

MOTION: (Mr. Garofolo/sec., Mr. Kubik) to adjourn the meeting

AFFIRMATIVE: Mr. Garofolo, Mr. Kubik, Ms. Magri

The meeting adjourned at 7:27 p.m.

Submitted by:
Lee-Ann Dauerty
Board Clerk

Special BOE Meeting 2  September 19, 2016
FINANCE COMMITTEE AGENDA
October 3, 2016
Bungay Elementary School
6:30 pm

I. CALL TO ORDER
A. Pledge of Allegiance

II. PUBLIC COMMENT

III. DISCUSSION AND POSSIBLE ACTION
A. Information and Recommended Action
      MOTION: to recommend to the full Board the approval of the Financial Management
      Summary ending September 28, 2016

   B. Reports
      1. Chairman's Report
      2. Superintendent's Report

IV. PUBLIC COMMENT

V. ADJOURNMENT

C: Kristen Harmeling
  Jennifer Magri
  Peter Kubik
  Yashu Putorti
  Jim Garofolo
  Jay Hatfield
  Allison Sobieski
  Fred Stanek
  Ed Strumello

Christine Syriac
Vonda Tencza
Rick Belden
Balance Sheet / Revenues/ Cash Flow

Expenditures
The attached expenditure report includes the year to date activity for the month ending September 28, 2016. In addition, a check register outlining all checks issued during the month of September 2016 has been provided for review.

A/C 110 – 119 Certified Staff. Accounts are tracking on budget. We are starting to see activity regarding maternity leaves and possible FMLA leaves, which will affect the various line items. As the year progresses these leave will be monitored and financial forecasts adjusted as necessary.

A/C 120 – 140 Non Certified Staff. Accounts are generally tracking on budget. Summer work / part time custodians were kept to a minimum to meet budgeted fund availability.

A/C 210 – 295 Employee Benefits. Accounts are generally tracking on budget. We are monitoring A/C 250 Unemployment Compensation as we had several long term substitutes file for benefits over the summer.

A/C 411 - 450 Infrastructure Services. The financial report reflects various blanket purchase orders in the encumbrance column for estimated services to be performed during the year. We will be effectively limiting Building Repair and Maintenance expenditures going forward to safety / emergency repairs. We will revisit the budgeted project list in the spring, 2017 if funds are still available.

A/C 510 – 519 Transportation. We will be closely monitoring special education transportation, as these accounts are highly variable throughout the year. Once the out placed students bills are received for September, we will update our projection for this line item.

A/C 561 – 564 Tuition. We are waiting for finalization of student enrollments and initial billing to determine final actual cost versus budgeted amount for these accounts. A more detailed projection can be done once the final enrollment and initial bills are completed during October. Please note that, per the Finance subcommittee request, A/C 563 Tuition - Special Ed has been adjusted to reflect the Special Ed Excess Cost Grant.

A/C 610 - 690. Initial ordering for the start of the school year has been completed. We will be closely monitoring expenditures going forward to maintain budgetary integrity. Heating fuel and Bus Fuel exhibit large expenditures in the year to date column as we have prepaid our oil and bus fuel through the oil consortium. We received an additional discount by prepaying for our commitment.

A/C 730 - 745 Equipment. We purchased some required technology per our technology plan. As we have done in prior years, we will be freezing A/C 745 Equipment - Technology until the Spring, 2017 to provide budgetary funds for possible unanticipated negative budget variances in other accounts.

General: Blanket purchase orders, particularly in the Infrastructure accounts, skew the remaining balances in the financial summary.
<table>
<thead>
<tr>
<th>Category</th>
<th>Original Budget</th>
<th>Transfers</th>
<th>Adjusted Budget</th>
<th>Encumbered</th>
<th>Expenditure</th>
<th>Remaining Balance</th>
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NOTICE OF INTENT
INSTRUCTION OF STUDENT AT HOME

Name of Student: Deanna Miklos
Date of Birth: 5/13/2000

Address: 57-6 Balance Rock Rd.
Seymour, CT 06483

Telephone: 

Name of Teacher: 
Teacher Telephone: 

Address of Teacher: Penn Foster Online

Please check the subjects that will be taught:

REQUIRED
☑ Reading
☑ Writing
☑ Spelling
☑ English Grammar
☑ Geography
☑ Mathematics
☑ U.S. History
☑ Citizenship

(RECOMMENDED
☑ Science

OTHER (Please Specify)

Total Number of Days scheduled for Instruction: 

Please describe the Teacher's Methods of Assessment of Student Progress:

Online School

Please provide the estimated date of the Annual Portfolio Review:

I acknowledge and accept full responsibility for the education of my child in accordance with the requirements of State Law

Andrea Reusch
Parent/Guardian Signature

Date

My acknowledge receipt of this form and render no opinion as to the appropriateness of the planned program.

Superintendent's Signature

Date

RECEIVED
By Lee-Ann Dauerty at 12:19 pm, Sep 09, 2016
Tyler Tallcouch  
22 Carriage Drive  
Seymour, CT, 06483  
Phone #: (203)-906-3965  
E-mail: ttallcouch@gmail.com

Tuesday, August 30, 2016

Ms. Yusko  
Athletic Director  
Seymour Board of Education  
2 Botsford Road  
Seymour, CT, 06483

Dear Ms. Yusko,

Please accept this letter as a formal notification that I am resigning from my position of Boy’s Assistant swim coach at Seymour high school. However, I would like to offer my time, when available, to volunteer coach for the boy’s swim team.

I have thoroughly enjoyed my time as assistant swim coach and I thank you for the opportunity to work with this team for the past 2 years. I look forward to hearing from you regarding volunteer coaching.

Sincerely,

[Signature]

Tyler Tallcouch
Jeanne Phung  
63 Frances Drive  
Seymour, CT 06483  
203-881-2410

Christine Syriac  
Superintendent of Schools  
Seymour Public Schools  
98 Bank Street  
Seymour, CT 06483

September 17, 2016

Dear Ms. Syriac,

My children, Mei-Li Phung (D.O.B. 7/5/06) and Jen-Ji Phung (D.O.B. 7/28/08), are continuing to be homeschooled for the 2016-2017 school year in accordance with the CT General Statute 10-184. Mei-Li is in fifth grade and Jen-Ji is in third grade.

Sincerely,

Jeanne E. Phung
Tyler Tallcouch  
22 Carriage Drive  
Seymour, CT, 06483  
Phone #: (203)-906-8965  
E-mail: ttallcouch@gmail.com  

Tuesday, August 30, 2016  

Ms. Yusko  
Athletic Director  
Seymour Board of Education  
2 Botsford Road  
Seymour, CT, 06483  

Dear Ms. Yusko,  

Please accept this letter as a formal notification that I am resigning from my position of Boy’s Assistant swim coach at Seymour high school. However, I would like to offer my time, when available, to volunteer coach for the boy’s swim team.  

I have thoroughly enjoyed my time as assistant swim coach and I thank you for the opportunity to work with this team for the past 2 years. I look forward to hearing from you regarding volunteer coaching.  

Sincerely,  

Tyler Tallcouch
To Whom It May Concern:

I am interested in the positions of both a Para and/or School Monitor at Bungay Elementary listed on the job listings recruitment site.

I believe I would be the right candidate for the Monitor position as I enjoy spending quality time with young people and assisting them in all phases of activities. I take pride in knowing that I would put the safety and comfort of a child first and foremost when needed.

On a personal level, I have had the privilege and opportunity of visiting the school on many occasions to participate and enjoy the many special events due to the fact that my granddaughters attend Bungay. As an added bonus, I have also come to know many of the students and teachers and believe that Bungay Elementary School offers much to these young students.

I have enclosed two letters of recommendation and a copy of my resume. I thank you in advance for considering me for this position.

Sincerely,

Linda Brower

Contact Information:
Cell/Home 203-383-9622
Email: linda.brower@gmail.com
Linda Brower
6 Bungay Terrace, Seymour, CT 06483
(203) 383-9622  linda.brower@gmail.com

SUMMARY OF QUALIFICATIONS

A Human Resources Representative with experience in benefits administration, employee orientation and relocation coordination. Strong presentation and problem solving skills. Proven ability to train and motivate staff. Effective in innovating and streamlining work processes. Excellent employee/customer relations.

AREAS OF STRENGTH

Presentations and Training
Health Plans including Disability Benefits
Employment Law, HIPPA, EEOC Reporting
Internet Research of Human Resources Trends and Best Practices

TECHNICAL SKILLS

MS Word, Excel, MS Outlook, MS Access, MS Mail Merge, ADP, HR Profile,
ADP Enterprise System, Report Smith

PROFESSIONAL EXPERIENCE

Target Corporation, Ansonia, CT 2011 to 2015
Part Time Retail Team Member
Duties include Customer Service/Cashier
Softlines - responsible for displaying clothing for Women’s and Children’s department. Providing assistance to customers and qualifying inventory.

Part Time Human Resources Representative
Duties included weekly scheduling for all Team Member shifts, providing assistance to all team members as needed regarding questions related to payroll, shift changes, sick time, etc.

Human Resources Consulting Group LLC, Seymour, CT 2006 – 2009
Human Resource Representative
Responsible for nine individual company accounts handling all new hire paperwork, including E-Verify reporting. Enrolled all eligible employees in health plans, 401k plans. Represented each company at unemployment hearings, and resolved company disputes between employees and corporate individuals.
September 8, 2016

Bungay Elementary School
35 Bungay Road
Seymour, CT 06483

To Whom It May Concern,

I would like to recommend Linda Brower for a position with Bungay Elementary School. Linda was an employee with The Human Resource Consulting Group, LLC., from October 30, 2006 to November of 2009. She was a full-time employee until mid-2008; she then worked for us on a part-time until her departure from the company.

During her tenure with our company, Linda held the position of Human Resource Administrator and was responsible for providing administrative support to 9 clients in the Northeast region.

She has excellent written and verbal communication skills, is extremely organized and can work independently.

Linda was always willing to offer her assistance and had excellent relationships with the many constituents served by our office including clients and employers. Her ability to effectively communicate with all these people via email, on the phone, and in person made her such an asset to our office. I believe Linda will also be an asset to Bungay School.

If you have any questions or would like additional information, please feel free to contact me at 203-881-1755.

Thank you,

Vivian DuBrava
Vivian DuBrava, PHR
HR Operations Manager
Thursday, September 8, 2016

Dear Sir or Madam,

I am writing to recommend Mrs. Linda Brower for a Para and/or School Monitor position at Bungay Elementary school. I have known Mrs. Brower for 7+ years as a neighbor and as a caretaker for my children. She is kind, gentle, friendly, reliable, responsible and trustworthy. She always has the safety of the children she is caring for as her first priority. Bungay Elementary would be so lucky to have her as part of the school.

If you have any questions, please feel free to contact me at 203-517-7209.

Sincerely yours,

[Signature]

Girle Delizy Jisper
203-517-7209
Letter of Reference

Bungay Elementary School
35 Bungay Road
Seymour, CT 06483

September 10, 2016

To whom it may concern:

I'd like to let you know that I would recommend Linda Brower for the
position of Para or
School Monitor at your school.
I've known Linda for almost ten years. She is a mother in law of my
girlfriend and a
grandmother of my daughter's two best friends. My daughter spends
a fair amount of time at
her friends' house and treats Linda almost like her own
grandmother. She can't wait for the
summer "Grandma Linda Camp" where Linda spends time with the
girls taking them for
exciting trips and activities.
Linda is very trustworthy, responsible and I feel that children in her
care are happy and safe.
If you have any more questions please feel free to contact me.

Respectfully, Agnes Borowski

my tel# 203-675-7949
my email thejarcola@comcast.net
September 28, 2016

Dear Seymour Public Schools,

After working as a custodian over the summer at Bungay School, I would like to be considered for a regular part-time custodian job during the school year. I enjoyed my time working at Bungay over the summer, and learned many skills. I am confident that my previous experience will help me continue to be a productive and capable employee. I will be attending classes at SCSU, so being able to work part-time would be ideal as it fits well into my schedule.

Thank you for your consideration.

Sincerely,

[Signature]

Benjamin Ignace
Brandon McGowan

Letter of Intent

I would like to be considered for the part-time positions available in the Fall. I am a good candidate for the job considering all the hardwork my team and I accomplished at Seymour Middle School over the summer. I'm ambitious, a fast-learner, and insightful. That being said, I also have some experience under my belt to go with these excellent qualities. I believe I will make a great choice for the opening if I'm considered.

Brandon McGowan
September 21, 2016

Dear Mr. Natzel,

My name is Christopher J. LaQuay, I am writing to accept the part time Janitorial position as discussed on September 20, 2016. I intend to work as needed and described in our meeting, please provide me with the next steps in the process.

Thank you for the opportunity.

Sincerely,

Christopher J. LaQuay
Christopher J. LaQuay

[220 Walnut St.] | [Seymour, CT 06483] | [203-751-1349] | [chris.laquay@yahoo.com]

Summary

A Facilities Specialist with 4+ years in office building upkeep and maintenance. An extremely hard worker with strong interpersonal and communication skills. Very adaptable and used to working in an ever changing environment. A competent professional with past work experience in installing and maintaining office furniture and mill work construction and installation.

Education

High school graduate
Shelton High School 2004

Skills & Abilities

* Experience
  * Strong communicator
  * Excellent interpersonal skills
  * Good problem solver
  * Ability to multi task in high paced environment
  * Experience in hands on repairs
  * Overall knowledge of installation and maintenance of office furniture and equipment
  * Mill work background
  * Trained in ergonomic evaluations

**[Facilities Coordinator] | [Neopost USA] | [June 2011 to Current]**

Assist in day to day facilities operations. Coordinate and manage all office and cubicle moves. Oversee and coordinate maintenance and repair work with internal and outside vendors. Process invoices and ensure proper cost center coding. Perform facilities inspection to ensure building cleanliness and identify problem areas in the building.

Able to handle many hands-on repairs and requests leading to big cost savings by eliminating the need to bring in outside vendors. Ongoing daily support of 380+ employees. Successfully closed, relocated and managed construction projects around the country without being onsite. I pride myself in keeping employees happy and comfortable. They are my customers; a happy employee is a good employee.

**[Furniture Installer] | [R&W Office Installations] | [April 2010 to June 2011]**

Install various brands of office furniture (Hayworth, Steelcase, and Teknion) Installation of white boards, shelving, and office chairs. I needed to be able to lift and move items weighing 75+ lbs. Ability to drive 24’ box truck.

Managed multiple requests of various levels of complication while maintaining a high level of customer satisfaction. Ensured that the company delivered on guaranteed work completion dates in a fast-paced environment. Kept to tight scheduling and scope of projects to avoid loss for the company.
Constructed corian and laminate countertops per the blueprints. Operated and maintained CNC machine. Built custom high end wood cabinets and assembled laminate cabinets. Built, painted, and finished crown molding. Was onsite for installation of countertops, cabinets, and crown molding.

Developed hands on skills with power tools and learned to be precise while taking measurements. There was no room for error when doing finishing work, everything had to be square and per the drawings. Developed excellent problem solving skills during installation because not everything that came from production was perfect. Delivered precise, thorough products and installation practices to maintain a good reputation for your company.
September 20, 2016

To Whom It May Concern:

It is a privilege for me to recommend Christopher LaQuay for a position with you. I have worked with Chris at Neopost USA, Inc. for well over five years in various capacities. I have always been impressed with Chris’ work ethic, organizational skills and diligence getting all jobs done. Chris has definitely become the go-to employee in the facilities department, having many employees relying on him to help in a range of areas. I know that when I call Chris with an issue, I can rely on him to not only be extremely responsive, but also to resolve the issue with his creativity and hard work.

Beyond his work skills, Chris’ interpersonal skills make him a great asset to any team or department. Chris is personable and is a consummate team player, always willing to go the extra mile to make sure things get done right and timely. Chris always maintains a positive attitude as he approaches each endeavor and in doing so fosters a positive attitude amongst the many teams that he works with and supports.

Without a doubt, I confidently recommend Christopher LaQuay for a position with you. As a dedicated and knowledgeable employee and an all-around great person, I know that Chris would be an asset to any team and organization.

Please feel free to contact me at 203-910-8809 should you have any further questions.

Best Wishes,

Jessica Narcisco
HCM Associate & HR Business Partner
203-910-8809
JInarc08@yahoo.com
September 21, 2016

To whom it may concern,

I have known Chris LaQuay since I started at Neopost in November 2011.

Chris is central to the Neopost facilities staff; he is diligent in responding to any request. There have been many different challenges from a facilities perspective that Chris has been tasked with; I have yet to see one that Chris has not found a way to solve, and he is unique in his ability to see the simplest and most effective solution. When I send an email requesting something from facilities, Chris’ response is timely. He will often come to my office within the hour, letting me know it is already done, or letting me know exactly when it will be done. This is true regardless of the scale of the request.

A few months ago, the carpeting in our area of the office had to be replaced. This move impacted approximately 50 people in several different groups, and included a complete tear down of all office furniture. Through good planning, and clear and consistent communication, the impact to my team was barely discernible.

He is more than a key member of the facilities staff; he is the go-to person for so many people at Neopost.

If there are any other questions, please don’t hesitate to contact me.

Thank you,

Cindy Manganeli
Neopost USA
Director, Postal Payment Technologies
Phone: (203) 301-3506 | Cell: (203) 893-8598
478 Wheelers Farms Road
Milford, CT 06461
Kevin McAndrew  
John Watts Associates, Inc.  
Business Interiors  
121 Roberts Street, Suite A  
East Hartford, Ct 06108  
kevinm@jwatts.com

To whom it may concern,

The purpose of this letter is to give my complete recommendation to Mr. Chris LaQuay.

I have worked with Chris in several capacities over the last 6 years and found him to be a reliable, honest and hardworking asset. Chris has performed in an exemplary manner regardless of the task assigned. The most recent example is his current position at Neopost USA; where he has shown he can manage multiple projects simultaneously and successfully as well as provide a high level of response/service required in a large corporate environment.

Please feel free to contact me if you would like to discuss additional details with reference to my recommendation of Chris.

Sincerely,

[Signature]
Kevin McAndrew
203-613-3275
August 19, 2016

To Whom It May Concern,

I would like to be considered for a regular part time Custodian position in one of the Seymour school systems.

I worked at the Seymour Middle School this summer as a custodian.

I appreciate your consideration.

Regards,

[Signature]

David M. Nebesny
FINANCE COMMITTEE MINUTES
September 6, 2016
Seymour Middle School
7:00

BOARD MEMBERS IN ATTENDANCE:
Kristen Harmeling, Chairperson
Peter Kubik
Jennifer Magri
Yashu Putorti, Chairman

OTHERS IN ATTENDANCE:
Christine Syriac, Superintendent of Schools
Vonda Tencza, Associate Superintendent
Rick Belden, Assistant Superintendent - Finance & Operations
Lee-Ann Dauery, Board Clerk

I. CALL TO ORDER
Ms. Harmeling called the meeting to order with the Pledge of Allegiance at 7:01 p.m.

II. PUBLIC COMMENT
None

III. DISCUSSION AND POSSIBLE ACTION
A. Information and Recommended Action
Mr. Belden reviewed the financial management summary ending August 31, 2016. Most of the activity is related to the opening of schools. He reported that the field audit is done. Auditors will return in mid to late October. We are ahead of schedule as compared to last year. The Town received a certificate of excellence. Congratulations to the Town Finance department. Mr. Belden said there is nothing of significance to report in the accounts and briefly reviewed several line items. Ms. Harmeling clarified what change she wanted to see with regard to the Special Education Excess Cost Grant. She also said she did not remember the health insurance and dental insurance being broken apart. Ms. Magri asked about a duplicate entry in the check register and Mr. Belden explained it was tuition for two different students in the same amount. He confirmed it was not a duplicate and said that Sungard has a safeguard in place to prevent duplicate payment of the same invoice number. Ms. Harmeling reminded Mr. Belden that she would like to see a separation of tuition and transportation and a list of all technology purchased over the summer to generate a little excitement in the public. Mr. Belden said the town is looking to purchase an HR Module and he has been working with the town analyzing potential vendors to change our payroll company and a change will take place on January 1, 2017

   MOTION: (Ms. Magri/sec., Mr. Kubik) to recommend to the full Board the approval of the Financial Management Summary ending August 31, 2016
   SC VOTED

B. Reports
1. Chairman’s Report
   None
2. Superintendent’s Report
   None

Affirmative: Ms. Harmeling, Mr. Kubik, Ms. Magri, Mr. Putorti
IV. PUBLIC COMMENT
None

V. ADJOURNMENT

MOTION: (Mr. Kubik/sec., Ms. Magri) to adjourn the meeting

AFFIRMATIVE: Ms. Harmeling, Mr. Kubik, Ms. Magri, Mr. Putorti

The meeting adjourned at 7:15 pm.

SO VOTED

Submitted by:
Lee-Ann Dauerry
Board Clerk
Seymour Board of Education

TRANSPORTATION COMMITTEE MINUTES
September 19, 2016
Chatfield-LoPresti School
Conference Room
7:00 p.m.

COMMITTEE MEMBERS IN ATTENDANCE: Kristen Harmeling
Alison Sobieski
Fred Stanek

OTHERS IN ATTENDANCE: Rick Belden, Assistant Superintendent
Pat Boyle, Board Clerk

I. CALL TO ORDER
A. Mr. Belden called the meeting to order with the Pledge of Allegiance at 7:12 p.m.

II. Election of Chairperson
Mr. Stanek nominated Ms. Sobieski to be the chairperson of the committee. There were no other nominations and all were in agreement. Ms. Sobieski was appointed as the chairperson.

III. PUBLIC COMMENT
None

IV. DISCUSSION AND POSSIBLE ACTION
A. Review and Possible Action on 2016-2017 Contractual Requirements
Mr. Belden reviewed the required annual contractual information from the bus company including the Certificate of Insurance, a vehicle age and inspection report and a listing of drivers. The average age of our bus fleet is 3.9 years old, and none of our buses are over 10 years old. Mr. Stanek wanted to know if we have ever randomly audited a driver’s file to make sure there are background checks in the files. Mr. Belden stated we had not done that but he would do so. Ms. Harmeling asked if there are criteria for monitoring behavior on the bus by the drivers. Mr. Belden said the drivers have some flexibility in regard to behavior, (i.e. they can separate students, move students to the front of the bus) and anything else would be reported to the appropriate administrator and dealt with at the school level.
MOTION: (Ms. Harmeling/sec., Mr. Stanek) to present to the full Board of Education the contractual information as provided by All-Star Transportation.

SO VOTED

AFFIRMATIVE: Ms. Sobieski, Ms. Harmeling, Mr. Stanek

B. Review and Possible Action on Parent Issues
No parents were present. Mr. Belden stated that he felt the parent issues that had come up had been resolved at this point.

V. REPORTS
A. Chairman’s Report
None

B. Superintendent’s Report
Mr. Belden reported to the board that we are in the 4th year of our five year contract with All-Star Transportation. He felt that we would be looking at potentially using propane buses in the new contract starting in 2016-19. Propane buses use a less expensive fuel, require less engine maintenance, and are environmentally friendlier than diesel fueled buses.
Mr. Belden also stated that we had looked into the SafeStop software that would allow parents to download an application to monitor their student's bus route in real time using GPS. The software does have a cost component that can be borne by the District, parents or through sponsored advertising.

VI. PUBLIC COMMENT
None

VII. ADJOURNMENT
MOTION: (Ms. Harmeling/sec. Ms. Sobieski) to adjourn the meeting

AFFIRMATIVE: Ms. Sobieski, Ms. Harmeling, Mr. Stanek
The meeting adjourned at 7:38 p.m.

SO VOTED

Submitted by:
Pat Boyle
**ACORD™ CERTIFICATE OF LIABILITY INSURANCE**

**Client#: 23647**

**ALLST2**

**DATE (MM/DD/YYYY):** 8/29/2016

---

**PRODUCER**

Hollis D. Segur, Inc.
156 Knotter Drive
P.O. Box 400
Cheshire, CT 06410-3937

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**INSURED**

All-Star Transportation, LLC
146 Huntington Avenue
Waterbury, CT 06708

---

**INSURER(S) AFFORDING COVERAGE**

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**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 191, Additional Remarks Schedule, may be attached if more space is required)**

Evidence of Insurance

---

**CERTIFICATE HOLDER**

Seymour Public Schools
98 Bank Street
Seymour, CT 06483

---

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

[Signature]

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#S265892/M265833 

ACORD 25 (2014/01) 1 of 1 The ACORD name and logo are registered marks of ACORD JAU
## Seymour Driver Monitor List 2016-2017

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