REGULAR MEETING MINUTES

July 1, 2019
Seymour Middle School
7:30 pm

BOARD MEMBERS IN ATTENDANCE: Christopher Champagne  Jim Garofolo
  Kristen Harmeling  Edward Hendricks
  Pete Kubik (9:05 p.m.)  Jennifer Magri
  Fred Stanek  Ed Strumello

BOARD MEMBERS ABSENT: Jay Hatfield

OTHERS IN ATTENDANCE: Michael Wilson, Superintendent
  Tim Connors, Facilities Director
  Sherry Holmes, Business Manager
  Fred Dorsey, BOE Attorney

Christian Michel  Dana McGovern  Cindy Dion  Jennifer Cabrera
Allison Cunningham  Tom Cunningham  Douglas Garrido  Cheryl Michaud
Heather Capozziello  Amanda Michaud  Karen Studley  Paul Forte
Anne DeAngelis  Lori Forte

I. CALL TO ORDER
A. Pledge of Allegiance
  Ms. Magri called the meeting to order with the Pledge of Allegiance at 7:30 p.m.

II. BOARD AND ADMINISTRATIVE COMMUNICATIONS
A. Recognitions
  None
B. Correspondence
  None
C. Media Coverage
  None

III. PUBLIC COMMENT
Public Comment provides the opportunity for the public to make a comment. It is not a dialogue between the Board and
the public. Based upon what is heard during Public Comment, the Board may choose to add a topic to the agenda. If
questions are posed that the Chairman is able to answer, those questions may be addressed under the Chairman’s Report
portion of the agenda. The Board will not discuss personnel matters. Comments should be respectful and be no longer
than two minutes in length so that all who wish to comment may have the opportunity to do so. All public wanting to
comment will need to state their name and address for the record prior to addressing the Board.

Ms. Dion wanted to reiterate how switching the high school and middle school social workers would affect the kids. It would impact 40-50 kids. She wanted to know what the game plan was to acclimate the students with the new social workers. She wants the board to know that Mrs. Studley has had a huge impact with her son. Mr. Forte said his son had a tough time in middle school but Mrs. Studley has worked with him and he has excelled. He knows that she has worked with transitioning the middle school students to the high school and Ms. Davis has worked at the two elementary schools transitioning them to middle school. They already know the new students. Anne DeAngelis wanted to advocate for the Unified Cheer program. She said it is inspirational. Ms. Capozziello also wanted to speak on behalf of the Unified Cheer squad.

IV. CONSENT AGENDA
A. Approval of Minutes
  1. Regular BOE Meeting – June 3, 2019
  2. Special BOE Meeting – June 6, 2019
3. Special BOE Meeting – June 18, 2019

B. Intra District Waiver Requests 2019-20 School Year

C. Staff Hiring-Appendix E
1. Thomas Cunningham
   - Head Coach Girls' Soccer
   - Seymour High School
   - Replacing Joe Perrucci
2. Jake DeVellis
   - Assistant Coach, Football
   - Seymour High School
   - Applied for Emergency Coaching Certificate
   - Replacing Tim Kraf

MOTION: (Mr. Strumello/sec., Mr. Champagne) move to approve the consent agenda as presented

SO VOTED

AFFIRMATIVE: Mr. Champagne, Mr. Garofolo, Ms. Harmeling, Dr. Hendricks, Ms. Magri, Mr. Stanek, Mr. Strumello
Motion passed: 7-0
Ms. Magri just wanted everyone to know she was very happy with Mr. Cunningham’s appointment. She was very impressed with his resume.

V. ITEMS REMOVED FROM CONSENT AGENDA
None

VI. RECOMMENDED ACTIONS
A. Unified Cheer Program
Mr. Strumello asked Ms. Michaud to explain the program. Ms. Michaud said it was a team to allow students with disabilities whether physical or otherwise to be part of a cheerleading program. They bring joy to all around them and allow them to interact with their peers. It is beneficial for everyone. Mr. Strumello said it is an outstanding program and already has a certified coach involved.

MOTION: (Mr. Strumello/sec., Ms. Harmeling) approve the recommendation of the Athletic Committee to create a Unified Cheer Team for the Seymour Public Schools.

SO VOTED

AFFIRMATIVE: Mr. Champagne, Mr. Garofolo, Ms. Harmeling, Dr. Hendricks, Ms. Magri, Mr. Stanek
Mr. Strumello
Motion passed: 7-0

B. Participation in Athletics and Clubs
Mr. Strumello said it was the hope of the Athletic Committee to get students to strive to do better.

MOTION: (Mr. Strumello/sec., Mr. Champagne) approve the recommendation of the Athletic Committee to require students to pass five classes with a 65 or better in order to participate in sports and school sanctioned clubs

SO VOTED

AFFIRMATIVE: Mr. Champagne, Ms. Harmeling, Dr. Hendricks, Ms. Magri, Mr. Stanek, Mr. Strumello

OPPOSED: Mr. Garofolo
Motion passed: 6-1

C. School Security Officer
Mr. Stanek said he would like to see one of the security personnel at all regular board meetings
as we have had some meetings with over 100 people in attendance. They would be asked to attend committee meetings if the committee felt there might be a need to have one. Mr. Garofolo requested security updates. Ms. Magri said she felt quarterly updates would be appropriate.

**MOTION:** (Ms. Harmeling/sec., Dr. Hendricks) approve the addition of two armed school security officer positions, location to be determined, as discussed in executive session at the May 6, 2019 BOE meeting

**SO VOTED**

**AFFIRMATIVE:** Mr. Champagne, Mr. Garofolo, Ms. Harmeling, Dr. Hendricks, Ms. Magri, Mr. Stanek, Mr. Strumello

Motion passed: 7-0

**MOTION:** (Dr. Hendricks/sec., Ms. Harmeling) move to add to the agenda having the new business manager, Sherry Holmes, added to both the Liberty and Webster Bank accounts.

**SO VOTED**

**AFFIRMATIVE:** Mr. Champagne, Mr. Garofolo, Ms. Harmeling, Dr. Hendricks, Ms. Magri, Mr. Stanek, Mr. Strumello

Motion passed: 7-0

**MOTION:** (Dr. Hendricks/sec., Ms. Harmeling) move to add the new business manager, Sherry Holmes, to both the Liberty and Webster Bank accounts.

**SO VOTED**

**AFFIRMATIVE:** Mr. Champagne, Mr. Garofolo, Ms. Harmeling, Dr. Hendricks, Ms. Magri, Mr. Stanek, Mr. Strumello

Motion passed: 7-0

**MOTION:** (Mr. Strumello/sec., Dr. Hendricks) move to shift VIII. B. Johnson—Controls up in the order.

**SO VOTED**

**AFFIRMATIVE:** Mr. Champagne, Mr. Garofolo, Ms. Harmeling, Dr. Hendricks, Ms. Magri, Mr. Stanek, Mr. Strumello

Motion passed: 7-0

**VIII. INFORMATION**

B. Johnson Controls—Christian Michel, Development Engineer

1. Review of completed work on the EPC
2. Review of solar install

Mr. Michel gave out a handout (see attached) with the completed work. He also wanted the board to vote on which option of the Solar PV Carport layouts for them to implement. Mr. Michel estimates that the savings between now and the end of the project will be over $308,000 with more savings once all of the solar roofing projects are completed.

**MOTION:** (Dr. Hendricks/sec., Ms. Harmeling) move to recommend that Johnsons Controls implement Option 2 for the solar panel carports at Seymour High School.

**SO VOTED**

**AFFIRMATIVE:** Mr. Champagne, Mr. Garofolo, Ms. Harmeling, Dr. Hendricks, Ms. Magri, Mr. Stanek, Mr. Strumello

Motion passed: 7-0

**VII. REPORTS and DISCUSSION/POSSIBLE ACTION**

A. Committee Reports

1. Finance Committee Meeting – June 3, 2019
2. Athletic Committee Meeting – June 18, 2019

B. Athletic Director/Assistant Principal/Dean of Students Ballot Vote on the Three Options Provided by Mr. Michael Wilson (Tabled from June 3, 2019 BOE meeting)

Mr. Strumello suggested we postpone this to the August meeting. Ms. Harmeling said we need to figure out what to do about this position. Mr. Wilson said there are now 2 Assistant Principals at the high school and one of them would be able to fill the role of both positions. Ms. Harmeling asked if we had a memorandum of understanding with Mrs. Federowicz for this position. Mr. Wilson said she was hired with an outside contract. Ms. Harmeling asked if we could have this option going forward. Ms. Harmeling said she was not in favor of having one of
the Assistant Principals assume the role of both Assistant Principal/Athletic Director. She felt that with the climate and culture and the current needs of the student body, we can justify the need for two full-time assistant principals. We need a longer term strategy on what we do with the athletic director position. We have two months to figure out what to do with this position. Mr. Dorsey said it is a lot more complicated than you think it is, he reminded the board if they hire someone for the Athletic Director position, they will need an O92 and there would be a collective bargaining issue and it would take more than six weeks to get it done. Ms. Magri suggested we go with the .5 Athletic Director/.5 Assistant Principal for now with the goal of having a firm plan in place by January. Then address it in budget season. Ms. Harmeling was not in favor of this. Ms. Harmeling wants to extend the interim position until we have a plan in place. Mr. Dorsey said once they are in the position for 90 days they are part of the administrators union unless you want to flip the position every 89 days. Mr. Champagne wants to know how much a .5 Athletic Director would cost and felt we needed to find a way to pay for it. Mr. Wilson said it would probably be $50,000. Mr. Wilson said he could look at the budget with Ms. Holmes but the budget is tight and every dollar of the budget is already allocated. Mr. Wilson reminded the board that we already have an approved budget in place. Mr. Wilson said he would certainly look at it, but I can’t say that this is going to be a reality. He felt it would be more appropriate to fund it in next year’s budget if that is what the board wants to do. It would then be set in stone with a dollar amount assigned to it. Mr. Stanek suggests we make some motions to narrow down what we want to do.

MOTION: (Mr. Stanek/sec., Mr. Champagne) move that we not appoint one of our assistant principal or require one of our assistant principals be the athletic director.

SO VOTED

AFFIRMATIVE: Mr. Champagne, Mr. Stanek
OPPOSED: Ms. Harmeling, Dr. Hendricks, Mr. Kubik, Ms. Magri, Mr. Strumello

ABSTAINED: Mr. Garofolo

Motion failed: 5-2-1

MOTION: (Mr. Stanek/sec., Ms. Harmeling) move to keep the present model with a teacher acting as part-time teacher and part-time athletic director.

AMENDED MOTION: (Ms. Harmeling/sec., Mr. Stanek) move amend the motion to keep the present model with a teacher acting as a part-time teacher and a part-time athletic director by having an additional 90 day interim position.

Mr. Dorsey said the athletic director requires an O92 so that means it is an administrator position. You would have to make sure it is less than 50% of the time that is divided between the teacher’s and administrator’s union. It is not a salary thing. If you spend 50% of your time doing administrator’s duties you are an administrator. Mr. Stanek asked if we amend the motion to say we just maintain the current model is that sufficient for our intent. Mr. Dorsey yes if you have someone in place for the second interim person. If you don’t then you don’t have an interim person anymore. Mr. Champagne stated he felt we have two options have the Assistant Principal do the job or come up with the money to hire someone. Ms. Harmeling said we can pay someone to do part of the work. Mr. Stanek withdraws his motion.

MOTION: (Ms. Harmeling/sec., Mr. Stanek) move to at the end of the current interim athletic director appointment we authorize the superintendent to have one additional 90 day interim appointment for athletic director.

SO VOTED

AFFIRMATIVE: Mr. Garofolo, Ms. Harmeling, Dr. Hendricks, Mr. Kubik, Mr. Stanek, Mr. Strumello
OPPOSED: Mr. Champagne, Ms. Magri

Motion passes 6-2

MOTION: (Ms. Harmeling/sec., Mr. Kubik) move to direct the superintendent to work with Seymour High School staff, coaches and stakeholders to develop several options for the board’s consideration for the duties of athletic director.

SO VOTED

AFFIRMATIVE: Mr. Champagne, Mr. Garofolo, Ms. Harmeling, Dr. Hendricks, Mr. Kubik, Mr. Stanek, Mr. Strumello
OPPOSED: Ms. Magri
Motion passed: 7-1

C. Board of Education Report
   1. Chairman’s Comments
      Ms. Magri is letting the board know that Ms. Harmeling is unable to continue as the Chairperson of the Communications Committee. Please let her know if you would like to take this position. She also wanted to give the board an update that there is still no agreement in place with Mr. Lucke and at this time he has been asked to stay out of the building until July 29th when his 20 day suspension is over.
   2. Board Member Comments
      Mr. Stanek wanted the board to know that Jean Sosnovich from the New Haven Register was not allowed to do an article on graduation but just have a slide show. He wrote a letter to the Register asking them to reconsider and allow her to report on graduation. He never received a response.

D. Superintendent Report
   Mr. Wilson wanted the board to know that Mr. Dyer is out sick tonight but wanted to thank the board for their well wishes on the birth of his third child. Mr. Wilson also wanted to thank the board for attending graduation. He thinks everyone got a kick out of the kindergarteners. We currently have 1500 followers on Facebook. He wanted to let the board know that Mr. Connors has been working hard getting things done this summer. Also, the New Haven register will be doing an article on Jodie Roden, Ken Dunaj and Sherry Holmes as we welcome our new team.

VIII. INFORMATION
A. Special Education Monthly Enrollment Update – Dr. Kris Boyle
C. Staff Resignations – Certified
   1. Summer, Allison
      • Board Certified Behavior Analyst
      • Districtwide
      • Effective June 30, 2019

D. Staff Resignations – Non Certified
   1. Soderberg, Licia
      • Instructional Paraprofessional
      • Seymour High School
      • Effective June 20, 2019

E. Staff Resignations – Appendix E
   1. Tilki, Steven
      • Head Coach, Volleyball
      • Seymour Middle School
      • Effective June 6, 2019

IX. EXECUTIVE SESSION
* It is anticipated that the asterisked items will be discussed in Executive Session from which the public will be excluded.

* A. Grievance
   1. SEA claims violation of SEA collective bargaining agreement, including but not limited to, Article I2, Section H, 2, by unnecessarily and involuntarily transferring social workers between Seymour Middle School and Seymour High School, out of seniority order.

   MOTION: (Mr. Strumello/sec., Mr. Champagne) move that the Board enter into executive session to discuss a grievance that involves a matter concerning the appointment, employment, performance, evaluation, health or dismissal of a public employee. The Board invites Michael Wilson and Fred Dorsey into the Executive Session

   SO VOTED

   AFFIRMATIVE: Mr. Champagne, Mr. Garofolo, Ms. Harmeling, Dr. Hendricks, Mr. Kubik, Ms. Magri, Mr. Stanek, Mr. Strumello
   Motion passes: 8-0
   Time In Executive session: 9:45 p.m.
   Time Out Executive Session: 9:58 p.m.
**MOTION**: (Dr. Hendricks/sec., Mr. Kubik) move that the Board deny the grievance and the chair be commissioned to notify the union of the decision.  

**SO VOTED**

**AFFIRMATIVE**: Mr. Champagne, Mr. Garofolo, Dr. Hendricks, Mr. Kubik, Ms. Magri, Mr. Stanek, Mr. Strumello  

**ABSTAINED**: Ms. Harmeling  

Motion passes: 7-0-1

*B. Year End Evaluation – Superintendent of Schools**  

**MOTION**: (Mr. Champagne/sec., Dr. Hendricks) to postpone until the August 5th meeting the year end evaluation.  

**SO VOTED**

**AFFIRMATIVE**: Mr. Champagne, Mr. Garofolo, Ms. Harmeling, Dr. Hendricks, Mr. Kubik, Ms. Magri, Mr. Stanek, Mr. Strumello  

Motion passes: 8-0

**X. PUBLIC COMMENT**

None

**XI. ADJOURNMENT**

**MOTION**: (Mr. Champagne/sec., Dr. Hendricks) to adjourn at 10:12 p.m.  

**SO VOTED**

**AFFIRMATIVE**: Mr. Champagne, Mr. Garofolo, Ms. Harmeling, Dr. Hendricks, Mr. Kubik, Ms. Magri, Mr. Stanek, Mr. Strumello  

Motion passes: 8-0

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**Note:** The next scheduled Regular Board of Education meeting is on Monday, August 5, 2019 at 7:30 in Chatfield-LoPresti School.
Agenda

- Introduction
- ECM Status
  - Completed ECMs
  - Active ECMs
- Project Schedule
- High School Solar PV Options
- Update on Projected Construction Savings
- Wrap-up, Questions
ECM Status (19 total)

Completed ECMs (8):
- ECM 2 – Weatherization
- ECM 4 – Pipe & Valve Insulation
- ECM 6 – DHW Replacement
- ECM 7 – Motor Replacement
- ECM 8 – Kitchen Hood Control
- ECM 10 – Water Conservation
- ECM 16 – Plug Load Controllers
- ECM 17 – Unit-Ventilator Refurbishment

Active ECMs (11):

- **ECM 1 - Lighting Retrofit:**
  - All Town buildings with the exception of 98 Bank, Great Hill Hose, and WPCA are complete.
  - Seymour HS, Bungay Elementary School, and Seymour Middle School, will be complete before 8/27.
  - **Estimated Final Completion 8/30/19**

- **ECM 3 – Energy Management System:**
  - Work will start end of July.
  - Anticipate recommissioning to be complete by 10/15/19.
  - Contactor will need to return during heating season, to verify system is functioning properly.
  - Anticipate final completion by 10/18/19.
ECM Status

**ECM 5 – Boiler Replacement:**
- The boilers at the High School and Bungay have been installed in their respective mechanical rooms.
- Piping and electrical work are currently underway
- Anticipate install to be complete by 7/31/19.
- Contactor will need to return during heating season, to verify system is functioning properly.

**ECM 11 – Vending Machine Controllers:**
- Will be installed during the summer time, along with the Lighting
- Estimated Final Completion 8/27/19

**ECM 12 – Solar Photovoltaic:**
- Solar Panels will be installed at the Seymour High School, Seymour Middle School, and Bungay Elementary School.
- Solar work will be brought up to the State of Connecticut, under the School Construction Grant.
- Scope of work was approved by Town of Seymour on 6/20.
- Construction at the Seymour Middle School will start Fall 2019.
- Anticipate Final completion at the Middle School 12/30/19.
- Under the School Construction Grant the Roofs at Bungay and High School will be replaced Summer 2020. Solar panels will be installed after roof is complete.
- Estimated Final completion 9/1/20.
- Carports will also be installed at the High School. Two layout option are available. Need a decision from BOE.
ECM Status

• ECM 13 – Pool Heater:
  • Demo started in the pool mechanical room on 6/24. Demo will be complete by 7/5.
  • Estimate electrical and piping work will start 7/8.
  • Anticipate final completion by 7/31/19.

• ECM 15 – Air Handling Unit HVAC Upgrades
  • Demo started in the pool mechanical room on 6/24. Demo will be complete by 7/5.
  • Estimate electrical and piping work will start 7/8.
  • Duct work in the Pool Area will be installed after the Rec Department has finished using the pool for the summer. Estimate Start 8/5
  • Anticipate final completion by 8/27/19.

• ECM 19/21 – AC/Refrigeration Compressor Controllers
  • Work is 99% complete.
  • The middle freezer at the HS will need to be defrosted to finish the install.
  • Install scheduled for 7/18.
  • Anticipate final completion by 7/18/19.

• ECM 20 – Transformer Replacements
  • Transformer install at the Middle School and Chatfield School is complete.
  • Transformers at the WPCA will be replaced in November, as requested by the director of the WPCA.
  • Anticipated final completion by 11/30/19.
Project Schedule

<table>
<thead>
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<th>Task Name</th>
<th>Duration</th>
<th>Start</th>
<th>Finish</th>
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<tbody>
<tr>
<td>1</td>
<td>Seymour EPIC</td>
<td>490 days</td>
<td>Wed 10/17/18</td>
<td>Tue 5/11/20</td>
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<tr>
<td>2</td>
<td>Mobilization/Project Kick-Off</td>
<td>0 days</td>
<td>Wed 10/17/18</td>
<td>Wed 10/17/18</td>
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<tr>
<td>3</td>
<td>FIM-1, Lighting Retrofit</td>
<td>77 days</td>
<td>Mon 5/13/19</td>
<td>Tue 8/17/19</td>
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<td>FIM-2, Weatherization</td>
<td>65 days</td>
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<td>Fri 3/19/19</td>
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<td>5</td>
<td>FIM-3, Energy Management System</td>
<td>60 days</td>
<td>Mon 7/29/19</td>
<td>Fri 10/18/19</td>
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<tr>
<td>6</td>
<td>FIM-4, Pipe and Valve Insulation</td>
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<td>Thu 12/7/18</td>
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<td>FIM-5, Boiler Replacement</td>
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<td>FIM-7, Motor Replacement</td>
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<td>FIM-8, Kitchen Hood Control</td>
<td>22 days</td>
<td>Mon 12/21/19</td>
<td>Tue 2/19/19</td>
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<tr>
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<td>FIM-10, Water Conservation</td>
<td>27 days</td>
<td>Mon 12/17/18</td>
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<td>FIM-12, Solar Photovoltaic</td>
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<td>FIM-13, Pool Heater</td>
<td>23 days</td>
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<td>15</td>
<td>FIM-15, Air Handling Unit HVAC Upgrades</td>
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<td>FIM-17, Unit Ventilator Replacement</td>
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<td>FIM-19, AC Compressor Controllers</td>
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<td>FIM-21, Refrigeration Compressor Controller</td>
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<td>Mon 6/17/19</td>
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<td>Tue 10/27/20</td>
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Solar PV Options (High School)

- Option 1
- Option 2
### Construction Savings Projection Update

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<th>ECM Name</th>
<th>ECM Start Date</th>
<th>ECM Beneficial Use Date</th>
<th>Project Completion Date</th>
<th>Number of Months of Savings</th>
<th>Projected Installation Period Savings</th>
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<td>Pipe and Valve insulation</td>
<td>12/27/2018</td>
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<td>10/27/2020</td>
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<td>$1,396</td>
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<td>UV Refurbishment</td>
<td>12/26/2018</td>
<td>1/8/2019</td>
<td>10/27/2020</td>
<td>21.93</td>
<td>-</td>
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<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td><strong>$308,172</strong></td>
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### Projected Installation Period Savings by ECM Category Overall Project

- Lighting: 11%
- Envelope: 4%
- Controls: 12%
- HVAC: 18%
- Renewables: 12%
- Water Conservation: 7%
- Misc. Load Reductions: 15%

### Projected Installation Period Savings by Building Type

- Town: 69%
- Schools: 31%
Questions?

Christian C. Michel, P.E.

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413.386.6935

JCI Hartford Office

27 Inwood Road

Rocky Hill, CT