I. CALL TO ORDER
   A. Pledge of Allegiance
      Ms. Harmeling called the meeting to order with the Pledge of Allegiance at 7:07 p.m.

II. PUBLIC COMMENT
    Public Comment provides the opportunity for the public to make a comment. It is not a dialogue between the Board and the public. Based upon what is heard during Public Comment, the Board may choose to add a topic to the agenda. If questions are posed that the Chairman is able to answer, those questions may be addressed under the Chairman’s Comments portion of the agenda. The Board will not discuss personnel matters. Comments should be respectful and no longer than 3 minutes in length so that all who wish to comment may have the opportunity to do so. All public wanting to comment will need to state their name and address for the record prior to addressing the Board.
    None

III. DISCUSSION AND POSSIBLE ACTION
    A. Financial Management Summary
       Ms. Harmeling welcomed Mr. David Fiorillo to address the Board to review the Financial Management Summary ending October 31, 2021. Mr. Fiorillo was happy to report that all the accounts have been encumbered. He reviewed the Object Codes on the report. Certified Staff and Non-Certified Staff have no significant variances or concerns. Employee Benefits is fully encumbered to reflect the blanket purchase orders for estimated costs. He said they anticipate Health Insurance to “run hot” and they will continue to monitor the account closely since it has been determined that this account was under budgeted. He said it should come down as payroll deductions are applied. Ms. Nesteriak asked about Employee Contributions and Mr. Fiorillo explained that every biweekly contribution goes out to pay premiums. She asked if the contributions are encumbered and Mr. Fiorillo confirmed they are not. Professional Services have no significant variances or concerns. Infrastructure Services reported that in addition to the 9/30/21 encumbrances, an additional PO was issued in October ($21K) to replace a pump at SHS under Equipment Repair and Maintenance. Transportation – Mr. Fiorillo reported the issuance of purchase orders for Special Education transportation costs is almost complete. He said that although there is a variance to the budget, it will be partially offset by Excess Cost grant funds. He also reported that we continue to experience issues with a lack of bus drivers and will continue to monitor both the regular and student activity transportation accounts as we move forward. Regarding Tuition Mr. Fiorillo noted that there was a budget adjustment of $189K that was made due to the request of the BOE to bring down the total budget to 2% for this fiscal year. As this figure was never applied to any particular accounts prior to Ms. Holmes leaving, the entire amount was deducted from the Special Ed Tuition account. As we complete the issuance of purchase orders for special education tuition, we are currently 34% over budget. This condition will be partially offset by Excess Cost grant funds. He said that when the student enrollments
and initial billings are complete, we will be in a better position to evaluate the budget amount vs. the actual costs. Line items 610-690 Supplies - Mr. Fiorillo reported a negative variance in line 641 textbooks and curricular materials with encumbrances for new math textbooks for elementary schools applied, a majority of these costs can be transferred to the ARP ESSER grant. Mr. Fiorillo thanked the Board for having him for the last several months and thanked the Board for the opportunity. Dr. Compton said she appreciated his dedication to the district and said she thought the district was lucky to have him. Ms. Tencza agreed with Dr. Compton.

**MOTION (Ms. Nesteriak/sec., Mr. Strumello):** to recommend to the full Board the approval of the Financial Management Summary ending October 31, 2021 as presented

**SO VOTED**

**AFFIRMATIVE:** Ms. Harmeling, Ms. Nesteriak, Mr. Strumello

**MOTION PASSES:** 3-0

**IV. REPORTS**

A. **Chairman’s Report**

None

B. **Superintendent’s Report**

Dr. Compton said she would like Ms. Harmeling and Ms. Nesteriak to spend some time with our new business manager so he can get a good understanding of what they expect from the monthly reports. She suggested we get the template from Mr. Fiorillo. She said we are at a point where we need to start the budget process by doing a needs assessment and to look at how other districts in our area do their budget. She noted Shelton has been suggested as one to look at. She let the Board know that the HVAC project would be covered by ESSER Grant funds and there will be a meeting with the Town and attendance should include the Board Chair and Finance Committee members. Mr. Fiorillo said the meeting should look at the initial scope of funding sources. He said everyone needs to be on the same page and everyone needs to be represented. He said we need to talk about what we want and insure that everyone feels comfortable bringing it forward. This joint effort between the Board and the Town benefits everyone. He suggested this meeting take place sooner rather than later to get to the proposal process by the end of December. Mr. Strumello reminded the Board that the organizational meeting of the Board of Education would be at the December 6 meeting and at that time the Board chair will begin to gather input regarding committee appointments. Ms. Harmeling said a building committee should be put together along with a team from the Board of Education, the makeup of the BOE Committees doesn’t really matter for this meeting. She said she would like to see community participation also. Dr. Compton said there would be Board representatives.

**V. PUBLIC COMMENT**

Public Comment provides the opportunity for the public to make a comment. It is not a dialogue between the Board and the public. Based upon what is heard during Public Comment, the Board may choose to add a topic to the agenda. If questions are posed that the Chairman is able to answer, those questions may be addressed under the Chairman’s Comments portion of the agenda. The Board will not discuss personnel matters. Comments should be respectful and no longer than 3 minutes in length so that all who wish to comment may have the opportunity to do so. All public wanting to comment will need to state their name and address for the record prior to addressing the Board.

None

**VI. ADJOURNMENT**

**MOTION:** (Mr. Strumello/sec., Mr. Nesteriak) to adjourn

**SO VOTED**

**AFFIRMATIVE:** Ms. Harmeling, Ms. Nesteriak, Mr. Strumello

**MOTION PASSES:** 3-0

The meeting adjourned at 7:27 pm.
Submitted by:
Lee-Ann Dauerty
Board Clerk

YouTube Link:
https://youtu.be/wtMGSxqqA6U