Seymour Board of Education  
FACILITIES AND TRANSPORTATION COMMITTEE MINUTES  
July 11, 2022  
Seymour Middle School  
6:15 pm

COMMITTEE MEMBERS IN ATTENDANCE:  
Kristen Harmeling  
Beth Nesteriak

COMMITTEE MEMBERS ABSENT:  
Jim Garofolo

OTHERS IN ATTENDANCE:  
Dr. Susan Compton, Superintendent of Schools  
Chris Champagne  
Lee-Ann Dauerty, Board Clerk

I. CALL TO ORDER  
A. Pledge of Allegiance  
Ms. Nesteriak called the meeting to order with the Pledge of Allegiance at 6:20 p.m.

II. PUBLIC COMMENT  
Public Comment provides the opportunity for the public to make a comment. It is not a dialogue between the Board and the public. Based upon what is heard during Public Comment, the Board may choose to add a topic to the agenda. If questions are posed that the Chairman is able to answer, those questions may be addressed under the Chairman’s Comments portion of the agenda. The Board will not discuss personnel matters. Comments should be respectful and no longer than 3 minutes in length so that all who wish to comment may have the opportunity to do so. All public wanting to comment will need to state their name and address for the record prior to addressing the Board.  
None

III. DISCUSSION AND POSSIBLE ACTION  
A. HVAC RFP Status Update  
Since Mr. Connors was unable to attend tonight’s meeting, Ms. Nesteriak asked Dr. Compton to give a brief overview of the HVAC. Dr. Compton reported that the air conditioning in the media center at the high school is down and parts are obsolete. The cost estimate to replace the units is estimated at $185,000. The plan is to include media center HVAC into the RFP for HVAC upgrades district wide which will be funded through the ESSER. The RFP is expected to be bid by July 15, 2022.

B. Facilities Needs Assessment / 5 Year Capital Budget  
Ms. Nesteriak asked that we coordinate with Mr. Connors’ schedule so he is able to attend the next meeting. The facilities needs assessment/five year capital budget should be part of the Strategic Plan. The Board of Education should also be included in the Town Strategic Plan. Dr. Compton will charge Mr. Connors with developing a capital plan that includes the areas needed for capital improvement. This plan should be a five year look ahead and include all capital assets need to ensure the facilities are keep in good repair and remain safe for our students. The plan must also be coordinated with the Town to ensure priorities and funding sources are aligned. In addition, Ms. Harmeling discussed the existing Permanent Building Committee, and the need for a BOE representative on that board.

IV. REPORTS  
1. Chairman’s Report  
None  
2. Superintendent’s Report  
None
V. **ADJOURNMENT**

**MOTION:** (Ms. Harmeling/sec., Ms. Nesteriak) to adjourn

**AFFIRMATIVE:** Ms. Harmeling, Ms. Nesteriak

**MOTION PASSES:** 2-0

The meeting adjourned at 6:51 pm

Submitted by:
Lee-Ann Dauerty
Board Clerk